



TOWN OF RAYNHAM
Conservation Commission
558 South Main Street
Raynham, MA 02767
Tel: 508-824-2706
Fax: 508-823-1812

RAYNHAM CONSERVATION COMMISSION REGULATION

SCHEDULING OF A PUBLIC HEARING

Effective May 1, 2019, for the purposes of scheduling a public hearing on an application submitted for review and approval by the Raynham Conservation Commission (the Commission), the Commission shall not deem a request or an application to have been filed until its staff has determined that the request or application is administratively complete. To be deemed administratively complete, a request/application must include all required filing documents and payment of required filing fees, and certification by the Town's Tax Collector that all outstanding real estate taxes on the real property that is the subject of the request or application have been paid. Submission of a request or an application pertaining to the Commission at the office of the Town Clerk shall also be subject to an administrative completeness review by the Commission's staff. Upon determination of a completeness review by the Commission's staff, the applicant shall be notified of the hearing date for the request/application.



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SUBMITTAL REQUIREMENTS REGULATIONS

1. THREE COPIES OF SITE PLANS FOR SINGLE FAMILY PROJECTS
SIX COPIES OF SITE PLANS FOR ALL OTHER PROJECTS
2. THREE COPIES OF APPLICATION (INCLUDING ONE ORIGINAL)
3. ALL APPLICABLE FEES PER THE DEP FEE ANALYSIS AND ANY RCC FEES.
(PLEASE MAKE SEPARATE CHECKS FOR ALL INDIVIDUAL FEES)
4. RDA'S, NOI'S, ANRAD'S AND AMENDED OOC'S: REQUIRE A PUBLIC NOTICE
TO BE PLACED IN THE TAUNTON GAZETTE. WHEN THE OFFICE RECEIVES
THE COMPLETED APPLICATION, THE APPLICANT WILL BE GIVEN
INSTRUCTIONS FOR PLACING THE NOTICE IN THE GAZETTE AND A
HEARING DATE.
5. SIGNATURES OF APPLICANT, REPRESENTATIVE, AND LAND OWNER AS
APPLICABLE
6. FOR WETLAND DELINEATIONS: DATA SHEETS, FIELD NOTES, NARRATIVES,
AND CALCULATIONS FOR ILSFS
7. FOR CONSTRUCTION ACTIVITIES: STORMWATER DATA SHEETS, SWPPS,
STORMWATER/DRAINAGE ANALYSIS DOCUMENTS, AND CONSTRUCTION
AND OPERATION MANAGEMENT PLAN

JUNE 2013



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REQUEST FOR CERTIFICATE OF COMPLIANCE

In order to be considered a **completed** request for Certificate of Compliance, the request documentation must contain the following:

1) Two completed DEP request for Certificate of Compliance form 8a's (one original and one copy).

2) Two letters from the applicant / property owner of record requesting a Certificate of Compliance (one original and one copy).

Included in the letter must be the current mailing address and telephone number of the applicant / property owner of record.

3) Two written statements from a registered professional engineer certifying that the work has been conducted as shown on the plan (s) and documents referenced in the Order of Conditions issued by the Raynham Conservation Commission (one original and one copy).

4) Two narratives from a registered professional engineer detailing changes made to the plan and in the field if the completed work differs from the approved plan as referenced in the order of conditions. If there are substantial differences, identify the impact of the difference of the resource. (One original and one copy)

5) Two copies of an "as built" plan prepared, signed, and stamped by a registered professional engineer as applicable.

a. The "as built" plan shall use as a base the approved plan as referenced in the order of conditions.

b. The "as built" plan shall be the same scale and size as the approved plan referenced in the order of conditions.

6) The required engineer's certification statement and the certified site topographic as-built shall bear original wet ink and stamp signatures and seals.

7) Proof of recording of the Order of Conditions from the Commission.

June 2013



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RAYNHAM CONSERVATION COMMISSION POLICY FOR A REQUEST FOR CERTIFICATE OF COMPLIANCE FOR STREAM RESTORATION, PLANTING, RESTORATION, LANDSCAPING, WETLAND MITIGATION, AND CONSTRUCTED STORMWATER BMPs, PROJECTS

IN ORDER TO BE CONSIDERED A **COMPLETED** REQUEST FOR CERTIFICATE OF COMPLIANCE, THE REQUEST DOCUMENTATION MUST CONTAIN THE FOLLOWING:

- 1) TWO COMPLETED DEP REQUEST FOR CERTIFICATE OF COMPLIANCE FORM 8A'S (ONE ORIGINAL AND ONE COPY)
- 2) TWO LETTERS FROM THE APPLICANT / PROPERTY OWNER OF RECORD REQUESTING A CERTIFICATE OF COMPLIANCE (ONE ORIGINAL AND ONE COPY)
- 3) TWO WRITTEN STATEMENTS FROM A PROJECT APPROPRIATE PROFESSIONAL CERTIFYING THAT THE WORK HAS BEEN CONDUCTED AS SHOWN ON THE PLAN (S) AND DOCUMENTS REFERENCED IN THE ORDER OF CONDITIONS ISSUED BY THE RAYNHAM CONSERVATION COMMISSION (ONE ORIGINAL AND ONE COPY) FOR PURPOSES OF THIS REQUIREMENT A PROFESSIONAL MAY BE AN ENGINEER, WETLAND SCIENTIST, LANDSCAPE ARCHITECT, HYDROGEOLOGIST, ETC. IF THERE IS A QUESTION REGARDING WHO SHOULD PROVIDE THE STATEMENT OF COMPLETION, THE RAYNHAM CONSERVATION COMMISSION OFFICE SHOULD BE CONTACTED PRIOR TO SUBMISSION OF THE REQUEST FOR A CERTIFICATE OF COMPLIANCE.
- 4) TWO NARRATIVES FROM A REGISTERED PROFESSIONAL ENGINEER DETAILING CHANGES MADE TO THE PLAN AND IN THE FIELD IF THE COMPLETED WORK DIFFERS FROM THE APPROVED PLAN AS REFERENCED IN THE ORDER OF CONDITIONS (ONE ORIGINAL AND ONE COPY).
- 5) THREE COPIES OF AN "AS BUILT" PLAN PREPARED, SIGNED, AND STAMPED BY A REGISTERED PROFESSIONAL ENGINEER, LANDSCAPE ARCHITECT, AND/OR LAND SURVEYOR AS APPLICABLE.
 - A. THE "AS BUILT" PLAN SHALL USE AS A BASE THE APPROVED PLAN AS REFERENCED IN THE ORDER OF CONDITIONS.
 - B. THE "AS BUILT" PLAN SHALL BE THE SAME SCALE AND SIZE AS THE APPROVED PLAN REFERENCED IN THE ORDER OF CONDITIONS.
- 6) PROOF OF RECORDING OF THE ORDER OF CONDITIONS.
- 7) UPDATED APPLICANT/ OWNER INFORMATION, INCLUDING THE TELEPHONE NUMBER(S), AND FAX NUMBER(S) OF THE APPLICANT / PROPERTY OWNER.
- 8) WINTER SUBMISSION REQUIREMENT: THE RAYNHAM CONSERVATION COMMISSION RESERVES THE RIGHT TO TABLE THE PROJECT APPROVAL UNTIL JUNE TO DETERMINE THAT ADEQUATE GROWTH AND COVERAGE IS ACHIEVED. UPON REVIEW FOR COMPLETION OF THE APPLICATION FOR A REQUEST FOR A COC, THE RAYNHAM CONSERVATION AGENT MAY REQUIRE A WAIVER IN WRITING TO TABLE THE ISSUANCE OF A COC UNTIL JUNE.

June 2013

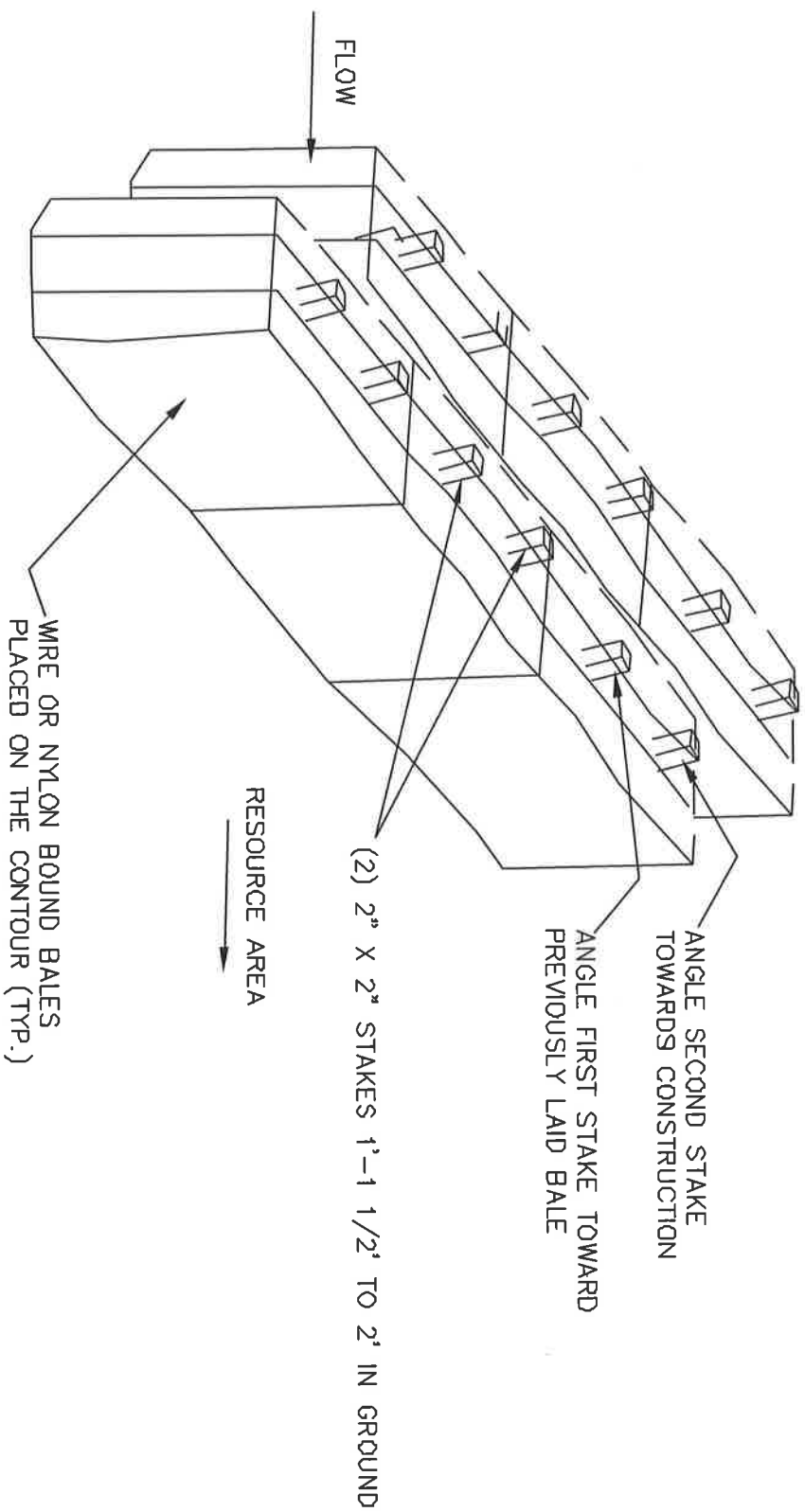


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Erosion Control Regulation

Erosion control measure shall be double rows of staked hay bales (see attached detail) or as otherwise approved by the Conservation Commission.

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DOUBLE HAY BALE DETAIL

NOT TO SCALE



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SNOW REMOVAL REGULATIONS

The Raynham Conservation Commission requires that all snow storage areas must be shown and labeled on plans presented to the Commission for subdivisions, commercial projects, industrial projects, and drainage systems. The snow storage areas must be sited as far away from the resource areas and stormwater utilities as possible. In the event that snow storage cannot be moved away from the resource area, the Raynham Conservation Commission may condition the use of a salt alternative as a BMP on the site. The Commission must be presented the MSDS information and application requirements for review prior to approving the alternative. All snow removal activities must be included in the Construction Operation and Maintenance Plan.

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Raynham Conservation Commission
Winter Delineation Regulation

The Raynham Conservation Commission **will not** delineate or verify a wetland resource area delineation including mean annual high water line and BVW line, **during deep snow cover or deep freeze conditions** that would make observation of vegetation, hydrology, or soil conditions and test pits difficult or impossible. The Raynham Conservation Commission will make every effort to delineate or verify a wetland resource area within 90 days if conditions have changed in the field that would make the type of vegetation, the wetland hydrology, and soil conditions identifiable. If the wetland resource area has not been verified after 90 days, the Applicant will be required to re- advertise the public hearing and re-notify abutters through certified mail, return receipt requested, once a hearing date has been determined.

June 2013