**Meeting of the Board of Selectmen October 19, 2021**

**558 South Main Street**

**Raynham, MA 02767**

**6:15 p.m. - Executive Session**

Chairman Joseph Pacheco called the meeting to order at 6:15 p.m. in the Donald McKinnon Meeting Room at Veterans Memorial Town Hall, located at 558 South Main Street. In addition to Chairman Pacheco, Selectmen Richard Schiavo and Patricia Riley were in attendance, along with Town Administrator Graham Waters and Human Resources Coordinator Kelly Usher. Selectman Schiavo made a motion, seconded by Selectman Riley, to enter into Executive Session in accordance with Massachusetts General Laws, Chapter 30A, Section 21a, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel and also to discuss the deployment of security personnel or devices or strategies with respect thereto. On a roll call vote, Mr. Schiavo, Ms. Riley, and Mr. Pacheco each voted “I” to go into Executive Session.

**7:00 p.m. - Regular Meeting**

Chairman Joseph Pacheco called the meeting to order at 7:00 p.m. in the Donald McKinnon Meeting Room at Veterans Memorial Town Hall. In addition to Chairman Pacheco, those in attendance included, among others: Selectmen Richard Schiavo and Patricia Riley, Town Administrator Graham Waters, Fire Chief Bryan LaCivita, Animal Control Officer Linda Brackett, and Recording Secretary Janet Murphy. Chairman Pacheco announced, “We are continuing to meet at Town Hall. We are open to the public and this meeting is being recorded by RayCAM.” Mr. Pacheco also announced that the Board was returning from Executive Session and the only item to report would be taken up under the New Business portion of the agenda.

**Pledge of Allegiance**

Mr. Pacheco led the Board in the Pledge of Allegiance.

**Acceptance of the Minutes**

Mr. Pacheco asked for a motion to approve the minutes of the Selectmen’s meeting held on October 12, 2021. Mr. Schiavo made a motion to approve, Ms. Riley seconded, and Mr. Pacheco made it unanimous.

**Department Heads**

1. **Chief James Donovan, Police Chief – Monthly Report**

Mr. Pacheco said Chief Donovan was unable to make the meeting and his report would be rescheduled.

1. **Chief Bryan LaCivita, Fire Chief – Monthly Report**

Chief LaCivita reported, “For the month of September, calls for fires, fire incidents, motor vehicle accident investigations, and public assists totaled 112. Ambulance calls for medical emergencies, motor vehicle accidents, and public assists were 232, and miscellaneous calls for inspections, fire alarm work and other items of note were 79. Fire and ambulance mutual aid calls included: 3 ambulance given; 1 ambulance received; 3 fire given; 1 fire received, for a total of 8. As of, September 30th, there has been a total of 2,569 calls, compared to 2,245 as of September 30th of last year. That’s 324 more calls this year than last year.” Chief LaCivita also updated the Board on employees who have been out on extended sick leave. He has chosen two people to be hired and paid for by the SAFER grant that the Fire Department secured.

1. **Linda Brackett, Animal Control Officer – Monthly Report**

Ms. Linda Bracket reported, “We picked up a Husky in Raynham and no one called for the dog for 10 days. If he had a chip, his owner would have been located. The owners finally called, and they lived in Fall River. I believe he may have been stolen. We have had three dog bite incidents, and the dogs are being quarantined..” Ms. Brackett said she has given the Police Department a dog cage. She has taken in 23 kittens, spayed or neutered 7 adult cats, and responded to a total of 11 loose dog calls. She said that leaving the Animal Control vehicle parked at Town hall is impacting the response time for calls due to traffic issues. The Board agreed that when Ms. Brackett is on call, she should keep the vehicle at her home, and when the recently-appointed new Assistant Animal Control Officer is on call, she should keep the vehicle at her home. Ms. Riley pointed out that the vehicle is to be used for Animal Control business and not for personal use.

**New Business**

Mr. Pacheco said, “The Board voted in Executive Session that we post the position for a temporary Public Health Nurse for five to ten hours a week to assist with COVID contact tracing.” Mr. Schiavo then made that motion, Ms. Riley seconded, and Mr. Pacheco made it unanimous.

**Town Administrator’s Report**

Mr. Waters reviewed his report. He stated, “There are ongoing searches for the Library Director and the Health Agent positions. Both position advertisements have been posted on the Massachusetts Municipal Association’s job site and with the Collins Center job site.

Mr. Waters also reported that the next regularly scheduledSelectmen’s Meeting will be held on Tuesday, October 26, 2021, at 7:00 p.m. in the Don McKinnon Meeting Room of Town Hall, 558 South Main Street in Raynham. The Selectmen’s meeting is open to the public and Mr. Waters pointed out that the public may also watch the live broadcast on the RayCAM channel on Verizon or Comcast or by watching a recording posted later on YouTube.

Mr. Waters also reported, “The Fall Special Town Meeting will be held at the Raynham Middle School on Monday, November 1st at 7:00 p.m.”

**Selectmen’s Report**

Ms. Riley said, “The Fall Town Meeting is November 1st at 7:00 at the Raynham Middle School and there are 36 articles on the warrant and a significant amount of taxpayer dollars are at stake. The Board’s policy is that the warrant will be mailed to all of those who reside in town in addition to being posted on the town’s website. Is that correct?” Mr. Waters replied, “Copies of the warrant will be mailed on October 27th, and, if the public goes to the town’s website now and clicks on the calendar for November 1st, there is a link to the warrant on that.” Ms. Riley continued, “I know that I agreed to forgo the Pre-Town Meeting, but I would request that we invite our Town Moderator to next week’s meeting to speak for a few minutes about the meeting and talk about what’s on the warrant, so that we do our due diligence to let the public know what’s coming up.” Mr. Pacheco asked if Town Moderator John Donahue would be available. Ms. Riley said she had spoken to him and believed he would be available if requested to attend.

Mr. Pacheco said, “I was able to go to the grand opening of ATG Trucking in Paramount Park. It was a very impressive site. This is a $12M investment in our town and we are happy to have them here.”

**Correspondence**

1. **Letter of Consideration for Trustee for the Library – Thomas Wilbur**

Mr. Pacheco said “We received a letter of interest from Thomas Wilbur to serve on the Library Board of Trustees who was on the Board. These positions are still in que as the AG’s Office has yet to rule on it. I believe there are six positions. We have about nine or ten applicants.” Ms. Riley asked if the length of terms for the positions are different. Mr. Pacheco replied, “Yes, they are.” Mr. Pacheco said the Board has asked the Selectmen’s office to ask the applicants if they have any preferences. He said, “I don’t know if our office has inquired about that yet. Whenever we go to fill these positions, we would want to have that information.”

**Citizen & Community Input**

Raynhan resident and Raynham Girl Scout leader Rachel King was present at the meeting and Mr. Pacheco asked if she wished to address the Board. She said she was following up on the request she had made to use Gilmore Hall for Girl Scout meetings. Mr. Pacheco said, “We are working through some things such as insurance and security concerns and once something is finalized, not just for Girl Scouts but for any interested groups in town, we will make that announcement.”

**Performance of Administrative Duties**

Mr. Pacheco said, “I will entertain a motion to approve the Town of Raynham Payroll and Invoice Warrants dated October 19, 2021, as submitted. Ms. Riley made the motion, Mr. Schiavo seconded, and Mr. Pacheco made it unanimous.

Mr. Schiavo then made a motion to approve the Police Department Payroll and Invoice Warrants dated October 19, 2021, as submitted. Ms. Riley seconded the motion and Mr. Pacheco abstained. Mr. Pacheco asked for a roll call vote. Mr. Schiavo said, “I”, Mr. Pacheco abstained, and Ms. Riley said, “I”. It was so voted.

**Adjournment**

At 7:14 p.m., Ms. Riley made a motion to adjourn the meeting, Mr. Schiavo seconded, and Mr. Pacheco made it unanimous.

Respectfully Submitted,

Janet Murphy

Recording Secretary