

Town of Raynham, Massachusetts

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Park & Rec Regular Monthly Mtg. 4/4/2017

MINUTES OF THE RAYNHAM PARK & RECREATION COMMISSION

Regular Monthly Meeting, April 4, 2017, 6:00 p.m.

South School, 305 South Street East, Raynham, MA

In Attendance: Commissioner Chris Shaw, Commissioner Jim Sullivan, Director Elizabeth Francis, and Administrative Assistant/Recording Secretary SJ Blanchard.

Absent: Chairman Jim Brow (arrived at 6:52 p.m.)

Jim Sullivan served as acting chairman during Chairman Jim Brow's absence from this meeting. Jim S. called the meeting to order at 6:06 p.m. Chris S. made a motion to approve the minutes of the March 7, 2017 meeting. Jim S. seconded the motion and the two voted in favor.

Liz reported on the following:

- Three bids from area contractors were sought for repairs to the garage at the 2000 King Philip Street rental house. The deadline for bid submittal has passed and only two bids were received. The bids are good for 90 days. Liz recommends tabling the process for the time being.
- Springtime prep work for the refurbishing of the Pleasant Street basketball courts is being hampered by the weather. Similarly, the baseball and softball fields are not ready for play as they are too wet. She reminded commissioners that at the end of last season, field work was done by Yukon Landscaping on Fields 4, 6 and 7, as well as the McKenney Babe Ruth Field. Liz went on to describe Borden Colony as currently being "under water."

A request was received from the Raynham Lions Club for two single-day liquor licenses for the following events: a chicken barbeque on May 27, 2017 and a golf tournament on June 9, 2017. Chris S. made a motion to recommend approval of single-day liquor licenses for these two dates to the Board of Selectmen. Jim S. seconded the motion and the two voted in favor.

The following spring field-use requests were acted on:

- Raynham Giants Youth Football requests the use of Bettencourt Field for an open house to be held on June 10 from 10 a.m. to 4 p.m. Liz indicated that there is no lacrosse conflict with this date. Chris made a motion to approve this request with no fee; Jim S. seconded and the two voted in favor of the motion.
- South Shore Soccer League seeks the use of the Arruda, Griffith, and Burke soccer fields for friendship games on April 29 and 30 from 7 a.m. to 6 p.m. Chris made a motion to approve this request with a fee of \$650; Jim S. seconded and the two voted in favor of the motion.

- Colonial Road Runners group requests the use of the RMS track for its kids track series on Sundays, July 9 – Aug. 6, 2017 from 4 to 7 p.m. Chris made a motion to approve this request with no fee; Jim S. seconded and the two voted in favor of the motion.

A discussion followed on the job posting and interview process for the hiring of a new director. Existing job descriptions for director, childcare administrator, and program coordinator were reviewed.

Liz said that the Department is in receipt of a bill for the amount of \$7,808.04 from the Massachusetts Dept. of Early Education and Care (EEC), claiming that this is due to its prior overpayment to us through the voucher program. She explained that nearly two years ago, the state instituted a new electronic system for billing; and that to date, we have not been reimbursed for the one child we have enrolled in the voucher program this year. She went on to say that she is disputing the amount of the bill, adding that we may actually owe a small amount, albeit much less than what they are claiming.

An April vacation fun club scholarship request has been received for the three children of a single working parent. According to documentation provided by the mother, a divorce is pending, no child support is currently being received, and the children qualify for the school's free lunch program. Chris S. made a motion to waive fully the week's \$165 fee for each of the three children to attend the Department's April vacation fun club. Jim S. seconded the motion and the two voted in favor of the motion.

Chairman Jim Brow arrived at this point in the meeting, at 6:52 p.m.

Liz pointed out that Jim Sullivan has served as the Department's EEC reviewer for childcare CORI reports. As he is an outgoing member of the Commission, having opted not to run for another term in this month's town election, another commissioner needs to take over this responsibility. Chris Shaw was appointed to assume this reviewer status.

Chris S. thanked Jim Sullivan for his years of service, citing that he'll be "hard to replace." Jim S. responded that it has been "a pleasure to serve with these commissioners."

In a similar vein, Chris S. thanked Liz for her ten plus years of service to the Town of Raynham, adding that it has been a lot of fun. Jim Brow said that hers will "definitely be tough shoes to fill." Jim Sullivan told her "you've made our lives easier."

The meeting was adjourned at 7:02 p.m.

Respectfully submitted,
SJ Blanchard
Administrative Assistant/Recording Secretary

