**MINUTES OF THE RAYNHAM PARK & RECREATION COMMISSION**

**Regular Monthly Meeting, February 1, 2022 6:00 p.m.**

**Raynham Senior Center, 2215 King Phillip St, Raynham, MA**

**In attendance:** Chairman Chris Shaw, Commissioner Jim Brow, Commissioner Josh Daisy, Director Tim McRae, and Administrative Assistant/Recording Secretary Samantha Sturtevant.

The Chairman called the meeting to order at 6:05p.m. Jim made a motion to approve the minutes of the January 11th meeting. Chris seconded and a unanimous vote followed.

Chris called for old business.

**Old Business (2):**

1. *Raynham State Forrest*

Tim has reached out to the state and had heard back the day after the last Commission Meeting. They will be helping out to clean the Raynham Forrest.

1. *Coaches Summit*

Tim reached out to the leagues. They are all looking forward to being there. It will be held on March 1st after the Commission Meeting.

The chairman called for new business.

**New Business (3):**

1. *Concession Stand*

Tim said that during a cold night about two weeks back, the ladies’ room in the concession stand was broken into to be used as a shelter and was broken into and destroyed. Servpro will be cleaning as well as putting a new door lock on to make it more secure. Tim said that he was out there during the day and all was well so it must have happened closer to the evening. It’s unfortunate but they will get it fixed.

1. *Rental Property*

Tim looked at the previous rental fees that they charged. It was last raised in October 2008 by $100 bringing it to the current amount $1,150 and it went into effect January of 2019. Going on about three years without raising the rent. Tim asked if raising the rent again is something that they would like to consider.

Jim asked what that includes.

Tim said that it includes the house, plowing, grass, etc.

Josh asked how many bedrooms are there.

Tim said it’s a three bedroom. The past couple of years they put new doors on, vinyl siding on the garage, and a few other things here and there.

Josh asked what it was last raised prior to 2018.

Tim said before the raise in 2018 it goes back to 2014 to which they raised the rent by $100 as well.

Chris said he thinks that it’s the Park and Recreation’s responsibility to raise it. He asked if their lease automatically renews.

Tim said that it automatically renews through the town selectman’s office.

Chris asked if this would be a recommendation to the selectman.

Tim said that Park and Recreation controls what the rent is but all of the rental agreements in town has to have copy at the selectman’s office so they can see what’s going on.

Jim suggested that they reevaluate being that it’s currently way below the market.

Chris asked for the time being if they want to want to hold off on taking actions right now.

Jim clarified that he thinks they should take action now and look into changing it from the automatic renewal that it’s on.

Chris suggested for the time being we raise it.

Jim added they could raise it 3%.

Chris said they could do $150 now and then $150 in august so and not to cause sticker shock. They don’t want to overwhelm them.

Tim mentioned to be cautious about the amount of increases done within a certain time period.

Chris said that they can find out when the lease expires first.

Jim added they can get the parameters of how they can adjust to $300.

Tim agreed to avoid the massive sticker shock. After the last two increases it hasn’t generated that high.

1. *Spring Field Use Permit Applications (4)*

*Legacy Soccer Club*

Looking for a spring permit for four nights a week from 5:00p.m. – 8:00p.m. using the lights. Tim recommended that they put a hold on this being that Raynham Youth Soccer has the fields for all of these nights and currently there is not enough room. He still hasn’t heard from flag football. He spoke to Bous Lacrosse last year and they mentioned that they may want to do a couple of night events for Borden Colony. For right now, they need to get a better idea of what the schedule is going to be and go from there.

Jim made a motion to hold the Legacy Soccer Club spring field use permit application. Josh seconded and a unanimous vote followed.

*Raynham Youth Lacrosse*

Looking for their annual spring permit for RMS soccer/football field for Tuesday and Thursday nights and Sunday for game day only. They’re also possibly going to do something at Borden Colony sometime in the spring. Jim made a motion to approve Raynham Youth Lacrosse for RMS soccer/football field on Tuesdays and Thursdays from 4:30p.m. - 7:00p.m. and Sunday from 9:00a.m. – 3:00 p.m. Josh seconded and a unanimous vote followed.

*Merrill ECPO*

Looking to do an event on April 2nd from 8:00a.m. – 1:00p.m. in the back parking lot using one of the ball fields. Tim recommended either the Burke, Babe Ruth, or Field 1 due to the stone dust for their event. Baseball agreed to push off all practices for that day and the next day until the afternoon so there’s no conflict. They did reach back out for the afternoon but baseball had already made the commitment. They have the option of either doing it in the morning or if they ant to move to the previous weekend that is available too.

Jim asked what the event is.

Tim said that they’re doing a spring season day with games and the playground.

Chris asked if they’ll have ponies or anything like there was on the football field previously.

Tim said no they mainly want to use the parking lot. They wanted to use field 4 but it’s still so early in the season, it’s wet, and with baseball putting all of that work into it, he doesn’t want to risk ruining that field that early in the season. Tim said he thinks that it’s a good event, they just have to work around what’s already setup.

Jim made a motion to approve the Merrill ECPO permit for no fee. Josh seconded and a unanimous vote followed.

*Sunday Morning Softball*

Looking to use Reid and Borden Colony softball fields spring, summer, and fall from April 24, 2022 – October 16, 2022. They charged them last year $1800 originally because they went for three fields but they went down to do so then they went down to $1200. Jim made a motion to approve the Sunday morning softball permit. Josh seconded and a unanimous vote followed.

**Commissioners Reports:**

**Jim Brow:** Nothing to report at this time.

**Josh Daisy:** Thanked Tim for the new attire.

**Chris Shaw:** Chris asked if there is any word from football and baseball in regards to the concession stand renovations.

**Staff Reports:**

**Sammi:** Nothing to report at this time.

**Tim announced the following:**

-Tim mentioned that he is going to start researching and talking to some companies to switch over the McKenny fence on Borden Colony. It will be a capitol project for the fall but they have to get those quotes in soon so Tim said he would keep everyone informed.

-Tim said he is also getting quotes for the new Park and Recreation sign. He said whatever goes there will have to be durable.

-Tim just received the budget sheet this morning and began putting the budget together for fiscal year 2023. He said he will bring a copy next meeting and they can go from there.

-Tim said that they started summer planning. Parents are already emailing so they will have everything good to go by April as they always do.

-Another project for this spring will be the power washing the Park and Recreation building. Raynham House of Painting coming to power wash the building and stain the deck to make it look more presentable being that it’s been a long time.

-A new access gate has been installed on the Burke soccer field. This gives access to EMS in case there was ever an emergency.

-Tim extended a thank you to the Eagle Scouts who came to replace the cornhole board. They pulled the ones out that got damaged and replaced them with new ones.

-The February Vacation Club will be running in a couple of weeks for school vacation at the Lions Club. As of today, registration is half full.

Lastly, garden plot applications will be available Monday March 7th for planting in May. Plots fill up pretty quickly, last year they were filled within two weeks.

Chris referred back to the garden plot and asked f they have ever been called for sink or pipe repair or anything similar.

Tim said that as long as he has been here they haven’t. The only thing they’ve ever done is the garage and the burner cleaner which they do every other year.

Jim added general maintenance such as the grounds.

Chris asked if they ever had to replace something like a faucet who would be responsible.

Jim said Park and Recreation would be required to do that.

Jim made a motion to adjourn the meeting. Chris seconded the motion and a unanimous vote followed. The meeting was adjourned at 6:29p.m.

Respectfully Submitted,

Sammi Sturtevant

Administrative Assistant/Recording Secretary