**MINUTES OF THE RAYNHAM PARK & RECREATION COMMISSION**

**Regular Monthly Meeting, March 1, 2022 6:00 p.m.**

**Raynham Senior Center, 2215 King Phillip St, Raynham, MA**

**In attendance:** Chairman Chris Shaw, Commissioner Jim Brow, Commissioner Josh Daisy, Director Tim McRae, and Administrative Assistant/Recording Secretary Samantha Sturtevant.

The Chairman called the meeting to order at 6:00p.m. Jim made a motion to approve the minutes of the February 1st meeting. Chris seconded and a unanimous vote followed.

Chris welcomed the organizational representatives present. Tim introduced Scott Balutis, 30 Cornerstone Drive Raynham, MA and Pat Cleary

Scott said that they are here in conjunction with Raynham Youth Football. The two programs have decided that the time has come to renovate the snack stand. It’s past due. It’s not so much of a safety issue as it is the structural standpoint from the inside. In a joint effort with them, both financing and fundraising, they’ve decided that they would like to move forward with the project with Park and Rec’s approval. It would include a full renovation. New floor, ceiling, restaurant grade tiles, painting, cabinetry, countertops, and some new equipment in terms of coolers, stove, and adding a fryolator. Cintas came in to inspect both the kitchen fire safety as well as the smoke detectors which passed and everything was approved. Scott stated that they are here to ask the commissions permission to move forward with the concession stand.

Jim asked if there will be any code changes.

Chris said they initially built that probably about twenty-three or so years ago.

Scott said that they don’t intend to move any of the structure in terms of the plumbing, gas lines, or the propane lines.

Jim clarified that they are pretty much doing more cosmetic decisions.

Chris asked if they need a building permit for that.

Scott said that for what he’s doing he doesn’t believe so.

Chris said that it’s probably safe to touch base with Bob Iafrate just in case. He then asked if they would finish by opening day.

Scott said that with the quotes they have received they would be on time for their season.

Tim said that they have always done a wonderful job and they have his support.

Chris asked if they wanted a replacement fryolator or an additional.

Scott said an additional fryolator. They determined that before they have a stove which hasn’t been used. The stove top is used to boil hotdogs prior to grilling. They estimated that 80% of the cooked food that comes out of there is fried. So, rather than keep a stove that is basically just used to boil hotdogs before cooking them on the grill, they would like to remove the stove and replace it with a grill top for the burgers and hot dogs as well as add an extra fryolator. The fire inspector came and needs to determine if the layout will still be covered even with the changes.

Chris said the oven was used typically just to warm stuff.

Scott said that he doesn’t believe that they used it too much because when it was discussed they had said that they would throw out the oven.

Chris said it’s an excellent idea. It’s always good to hear that the facilities that the users use are maintained and updated frequently.

In agreeance, Scott said that it’s not just that families eat there, it’s a volunteer organization for both baseball and football. All of the parents of these players work there and they would like a better environment on the inside as well as the outside.

Tim said the building has came a long way since he played there. He said it looks great to him now and will look even better when it’s done.

Scott said that they just want to get it done. Especially, in case something was to happen to the ceiling because it’s the original ceiling from twenty-three years ago.

Chris asked who will be doing the work.

Scott answered that pat is going to act as the general contractor and they’re getting bids from different companies, one for the floor and one for the ceiling. They will probably do some painting themselves and order the equipment themselves.

Chris said as far as keeping in touch with the school principals, just to let them know when they’re down there.

Scott said that they absolutely would.

Tim said that he gave Chad the form for any building upgrades etc. If he could just swing by the office, he will sign off on it.

Scott said that he appreciates the support.

Chris called for old business.

**Old Business (2):**

1. *Rental Property*

Tim said he did some research on the rental property. First, the lease needs to be updated. The last time it was edited was 2008. It was done by the former town attorney. Tim has sent a copy over to the current town attorney. A few minor things need to be altered. The big question is how often the rent can be raised. The state of Massachusetts does not legislate the frequency with which the rent can be raised. There would have to be a thirty-day notice prior to that number to be raised unless the lease states it is at a set amount for a certain period of time. With the rent currently going month to month, it’s flexible to raise. Tim said that in his humble opinion, he thinks it would be better off getting the lease put together first before they determine what to set the rate at for the updated rent.

1. *Coaches Summit*

After the meeting the Coaches Summit will be held. Unfortunately, the President of baseball got called away on business and won’t be able to make it tonight but everybody should be here tonight; boys and girls lacrosse, football, flag football, and soccer.

The chairman called for new business.

**New Business (3):**

1. *RYSB Concession Stand*

Chris reiterated that this was discussed at the beginning of the meeting. He asked for any final comments.

1. *Firefighter Bonfire*

Tim said that Barrett Johnson stopped by this week. The firefighters are looking to do a fundraiser. Years ago, they used to do bonfires in town so he’s doing research on what the process would be to have another town bonfire tor raise money for the firefighters’ fund. They wanted the commissions’ permission to research what they would need to get it done and if they were able to, to host it on the side parking lot the multi-purpose field. They would replace the gravel that gets burnt. He has to go through state and country fire officials before they go forward so they wanted to make sure the commission is okay with it before they make those inquiries.

Josh said he would be okay with that as long as it doesn’t add to the highway.

Tim agreed.

Chris thinks that it’s exciting.

Tim said that they might bring in a food truck and some entertainment.

1. *Spring Field Use Permit Applications (4)*

*Raynham Flag Football*

Marcus Despinosa runs the leagues. He’s looking for a one-season permit starting May 1st – the end of June. There is some conflict there because there’s a lot going on so they will have to play with the times a little bit but it’s a great league and they weren’t charged anything last year.

Jim made a motion to approve the Raynham Flag Football Permit for the multi-purpose field from May 1, 2022 – June 26, 2022 from 1100a.m. – 2:00p.m. with no fee. Josh seconded and a unanimous vote followed.

*Softball League*

Randy Karson submitted a permit application for the Raynham men’s baseball league. They’re looking for their annual permit, mainly summer, Thursday from 10:00a.m. – 1:00p.m. and sometimes on Saturdays and Sundays which can be done because McKenney Field isn’t as busy in the summer. They did this last year with a fee of $600.

Jim made a motion to approve the Raynham men’s baseball league permit for May1,2022 – August 31, 2022 from 10:00a.m. – 1:00p.m. for a fee of $600. Josh seconded and a unanimous vote followed.

*Massachusetts Rough Riders Inc.*

Looking for their annual permit various Sundays throughout the seasons for the horse ring. Last year they were charged $600. Tim reached out to the building department today to make sure that the Gymkhana building will be ready for them in the middle of April when it starts and have what they need.

Josh said they should provide a porta potty for them.

Tim said they have one out there because of the construction.

Jim made a motion to approve the rough riders permit for the Horse Ring from April 17, 2022 – October 9, 2022 all day for a fee of $600. Josh seconded and a unanimous vote followed.

*Men’s Church Softball League*

Looking for a two-season permit for half of spring and all of summer starting mid-April until the end of August. Last year, they were charged $775 for the season and a half that they used.

Jim made a motion to approve the Men’s Church Softball League permit for Borden Colony Softball Field from April 18, 2022 – August 29th, 2022 from 5:00p.m. – 9:00p.m. for a fee of $775. Josh seconded and a unanimous vote followed.

1. *Lion’s Club Liquor License*

Tim stated that this was a last minute addition to the items. The Lion’s Club is looking for approval for a one-day liquor license for their 75th anniversary party that was supposed to be last month but they cancelled it due to COVID. They rescheduled for Saturday April 9th, 2022.

Jim made a motion to recommend the Lions Club Liquor License to the selectmen’s office for further approval. Josh seconded and a unanimous vote followed.

**Commissioners’ Reports:**

**Josh Daisy:** Nothing to report at this time.

**Jim Brow:** Nothing to report at this time.

**Chris Shaw:** Nothing to report at this time.

**Staff Reports:**

**Sammi:** Nothing to report at this time.

**Tim reported the following:**

-Summer planning is underway. It’s going well. They’re meeting with Ryan and Derek next week to lock in the dates for summer and once that’s locked in they’ll be sending out information and getting registrations going.

-Norm and Tim met with an Eagle Scout, Michael Venna, a couple of weeks ago who is looking to put up informational signs as an Eagle Scout Project at Johnson’s pond. This would display the history of Johnson’s pond, animal life, plant life, and fish life. He is going to bring it back to his council and if it gets a proved he’ll have it done before the fishing derby this year.

-Tim provided a copy of the preliminary budget. If there’s anything that needs to be altered they can do so within the next couple of weeks to have that ready for Town Meeting which is May 16th this year.

-Heather and Tim will be attending the state park and recreation conference on the 22nd and 23rd of this month down in Falmouth.

-The bathroom at the concession stand is cleaned. There is also a new door on.

-The annual Easter Egg Hunt will be back this year for the first time since before the Pandemic on April 9th.

-Park and Rec will begin to accept Garden Plot Applications this upcoming Monday the 7th.

Josh made a motion to adjourn the meeting. Jim seconded the motion and a unanimous vote followed. The meeting was adjourned at 6:30p.m.

Respectfully Submitted,

Sammi Sturtevant

Administrative Assistant/Recording Secretary