**MINUTES OF THE RAYNHAM PARK & RECREATION COMMISSION**

**Regular Monthly Meeting, October 4, 2022 6:00 p.m.**

**Raynham Senior Center, 2215 King Phillip St, Raynham, MA**

**In attendance:** Chairman Josh Daisy, Commissioner Chris Shaw, Director Tim McRae, and Administrative Assistant/Recording Secretary Samantha Sturtevant.

The Chairman called the meeting to order at 6:04p.m. Josh made a motion to approve the minutes of the September 6th meeting. Chris seconded and a unanimous vote followed.

Josh called for old business.

**Old Business (2):**

1. *McKenney Field*

Tim had recently posted out for a bid for the McKenney Field fence to be repaired. He had only received one quote. He will be re-posting the bid soon and will hopefully get more. He will be attending Town Meeting on Tuesday November 15th and put that bid up to vote for Capital Planning.

1. *Staffing*

Tim mentioned that there has been a minor turnover for staffing since summer. A sign has been put up outside of the office to get the word out. Specifically, Wednesday and Friday afternoons would be helpful. If anyone is looking for a job please feel free to reach out to himself, Heather, Emma, or Sammi.

Josh called for new business.

**New Business (2):**

1. *Before and After School Care Update*

Tim provided an update in regards to the Before and After School Care. The program is now in a re-licensing phase for the LaLiberte site. All of the paperwork has been sent to the state. The program is currently waiting for the state to come to the site for their bi-annual review to make sure that everything is in compliance. Emma and Sam Gullens have been doing a wonderful job getting the site ready so they are good to go.

1. *Fall Field Use Permit Applications (2)*

*Goonan Family*

Looking to host a Home Run Derby on Sunday October 9, 2022 from 12:00p.m. – 5:00p.m. for a family member, and Raynham resident, who is unfortunately, battling severe cancer. They are looking to use the Burke Field and they would like to put up a snow fence so that they can run different divisions in order to raise money. Tim spoke with both Football and Baseball and there are no conflicts during that time. Tim mentioned that the flyer is provided in the Commissioner’s packets so that they can look at it. Chris made a motion to approve the Goonan Family’s permit for the use of the Burke Field on Sunday October 9th from 12:00p.m. – 5:00p.m. for no fee. Josh seconded and a unanimous vote followed.

*Guy Deluca*

Looking to host a Bible Study group for approximately twenty people on Saturday October 22nd from 1:00p.m. – 3:00p.m. at the gazebo. They hosted an event back in late June/early July over the summer. There is no conflict with soccer other than they may need to park across the street and walk over. Last time they were charged no fee.

Chris made a motion to approve the permit for Saturday October 22nd from 1:00p.m. – 3:00p.m. at the gazebo. Josh seconded and a unanimous vote followed.

Lion’s Club Liquor License

Tim said that an additional item was added to the agenda for new business that had just came in. The Lion’s Club is looking for a few one-day liquor licenses. They have already been approved by the selectmen’s office and are now waiting for Park and Recreation’s approval. Below are the list of days noted:

Golf Tournament: Friday October 7, 2022 from 12:00p.m. – 5:00p.m.

Clam Boil: Sunday November 6, 2022 12:00p.m. – 6:00p.m.

Senior Thanksgiving Dinner: Sunday November 20, 2022 from 12:00p.m. – 4:00p.m.

Sportsmen’s GAME Dinner: Friday January 27, 2023 from 5:00p.m. – 10:00p.m.

Super Bowl Sunday Party: Sunday February 12, 2023 from 2:00p.m. – 10:00p.m.

Sportsmen’s GAME Dinner: Friday March 24, 2023 from 5:00p.m. – 10:00p.m.

Clam Boil: Sunday April 23, 2023 from 12:00p.m. – 6:00p.m.

Chris made a motion to approve the Lion’s Club for a one-day liquor license permit for the days noted. Josh seconded and a unanimous vote followed.

**Commissioners’ Reports:**

**Chris Shaw:** Chris attended the Selectmen’s Meeting a few weeks ago where they discussed naming town facilities after individuals. He would like to report back that according to Mr. Pacheco, the Park and Recreation Commission has the sole authority to name any building or structure or make decisions regarding those facilities at Borden Colony. The decision to be made by the Park and Recreation Commission as a separation of powers from the Board of Selectmen, the ability to name buildings falls under the Park and Rec Department’s purview. Chris wanted to reiterate. He said that they were told there were plans to rename the Gymkhana building after a certain individual and they presented a letter penned by Tim on the behalf of the Department. He is not sure where it stands. Chris could not attend the last meeting nor has seen the video of the meeting yet. To his understanding, the individuals do not necessarily want to rename the building but rather, add somebody’s name to it. It is a work in progress and they will see what happens. Chris added that they did a fantastic job on the Gymkhana building.

**Josh Daisy:** Josh shared that he attended Community Day which was a nice day and a good turnout. He also took a walk on the outside of the Gymkhana building while he was there and it looks great.

**Staff Reports:**

**Sammi:** Nothing to report at this time.

**Tim reported the following:**

-Tim announced that they are hosting the second annual Trunk-Or-Treat on Thursday October 27th from 6:30-8:00p.m. It went very well last year. Police, Fire, Lion’s Club is getting involved this year as well as some of the youth leagues. The lights will be on at Borden Colony so it should be a nice night.

-Tim reminded everyone that next Wednesday is the big BMX Bike Race that Mike O’Connell puts on. They’ll be setting up Monday, Tuesday, and all-day Wednesday October 12th. The first race kicks off around 4:30p.m. Tim met with him last week to discuss the course in regards to where to go and where not to go especially with all of the construction going on out there. He is good to go. It’s a huge event. Usually, it’s so busy its challenging to find parking there that night. There’s food trucks and a beer tent. It’s a good time.

-Tim gave a friendly reminder that Youth Basketball is back this year. Flyers came in today, Heather is in the process of sorting those out, and will be going to distribute those to the schools, and sign-ups are going to start next week.

-Tim spoke to the town after the last meeting when they discussed their concerns and what they would like to see added to Nova Time Payroll. Tim expressed those concerns and they will be putting a report together for them. Once they stop doing the paper reports, there will be a report for them to sign that will have a break down of hourly pay, what they are making, and all of that information will be provided for them.

Josh made a motion to adjourn the meeting. Chris seconded the motion and a unanimous vote followed. The meeting was adjourned at 6:21p.m.

Respectfully Submitted,

Sammi Sturtevant

Administrative Assistant/Recording Secretary