

1-8-24 Library Board of Trustees Meeting

Present

Karen O'Brien Director

Ginny Jacques Vice Chair

Suzanne Lopes clerk

Jayne Kelleher

Heidi Doherty

Absent

Leigh Kozack president

Paul Zeller

Meeting called to order at 1900

Review and approval of December 11 Board of Trustee Minutes Jayne motion, Sue 2nd, all in favor

Review and approval of Dec 11 Policy Minutes Heidi motion, Sue 2nd, all in favor

Eagle Scout presentation Lucas Toste. He would like to build a patio out front with chairs and flowers for people to sit outside at the library. Lucas handed out a flyer with his idea. Karen raises the question of the location of the patio, if it could be closer to our disability entrance. Lucas explains that would be more costly and out of the scope of an eagle scout project. Lucas has already talked to the town building inspector regarding this project and gotten his approval. Discussion ensued while Lucas answered questions. What would we do with furniture during the off season? Who would manage that? Lucas plans to install in the spring. What about our irrigation system? Heidi brings up the idea of planters vs the flower bed. Lucas plans to raise money to cover costs. Timeline is 3 days to install. Can't be done while the library is open. Would have to take place over a few Sundays. Maybe we could get the friends of the library involved for fund raising. Plan made for discussion at our next board meeting in February and vote. Lucas is available for further questions if we have them .

Directors Report:

- a. Programming, please refer to January Calendar. Winter Reading Program kicks off.
- b. Statistics, none to report, SAILS did not release any, app is down.
- c. Finance and budget: nothing extraordinary to report. We need to raise money via donations. Can we ask for money? We need a foundation or a capital campaign. Some libraries direct solicit which may be against the law. How about a capital campaign? We need to raise money if we plan to build a new library. The Friends can raise money. The sole purpose of the Friends is to support the library and the director's requests. Since they are an independent non profit, Friends have sole control over the allocation of the money they raise. This would be a concern since we would potentially be dealing with large sums of money. Do we want to revamp the MOU between the Friends and the Trustees? We can invite the Friend's Board to a Trustee's meeting. Karen feels a foundation with a committee to hold funds seems more appropriate.

Creating a foundation will require a working relationship between the Friend's and the Trustee's. Budget season is about to open. Karen believes we will be level funding. Our fines and fees go to the town, Karen would like the library to get those fees back. Must be voted on at town meeting.

- d. Building and facilities: railroad ties on left side of building have been removed. They were a problem with water diversion.
- e. Staff: Rebecca retiring from circulation supervisor, job will be posted at the end of the week. Two internal applicants have expressed interest. Annual meeting of the Friend's needs a Trustee's present.
- f. Misc. projects: option to extend Thursday night hours will be in the next budget. Migrants are moved into the hotel, library will do outreach. Town Holiday hours for 2024 have been released, but don't work for the library. We will need to discuss. Will vote in February. Meeting closed at 2014.