Board of Sewer Commissioners

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<u>Commissioners</u> Joseph A. Bettencourt Joseph M. Bickel Jeff Kelleher <u>Superintendent</u> Robert A. Carey

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Billing payment procedures

For sewer user billing payments, some options are in place.

In speaking with the Tax Collector on this topic he has informed me that there are a few options that our users could utilize for payment of their bills.

- 1. Users can pay by electronic check or credit card if utilizing the Town's online payment platform, Unipay. A link is located on the Town's Website (<u>www.town.raynham.ma.us</u>) under "Online Payments."
- 2. Users can also set up an automatic payment process in Unipay where the sewer usage fee would be automatically withdrawn from the account that they wish to utilize. *Please note that you are responsible for stopping any automatic payments if you no longer own the property.*
- 3. Users can also still mail in their bill payments or place them in the drop box located outside the Town Hall entrance. *The Sewer Department will not be responsible for bills or payments lost in the mail. (Please follow up to verify that your payment has been received)*

Note: If you have an overdue payment, please contact the Tax Collector's Office for the outstanding balance

The Sewer Department bills in arrears utilizing a <u>bi-annual billing cycle.</u>

Our billing cycles run:

January 1 st . through June 30 th .	The bill would typically be received by our users for this billing cycle in September.
July 1 st . through December 31 st .	The bill would typically be received by our users for this billing cycle in March.

Very truly yours,

Robert A. Carey Superintendent